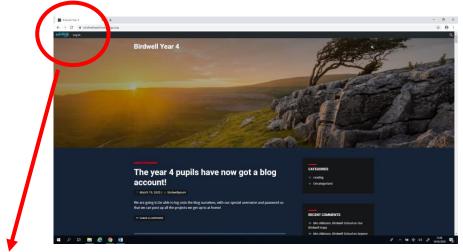
Blogging Guide:

More than ever in these unusual times, our blog will be a way of keeping in touch with one another and celebrating our learning at home. The staff at school will use the blog to set some fun learning tasks and to check in on you all and see what you have been up to.

Logging onto the blog:



Type in the address of your blog directly into the address bar at the top of your laptop, phone or tablet internet browser. DO NOT type it into a google search, it has to be into the address bar.



Once you are on the site, press the log in button. You will be directed to a page where you need to enter your username and password (inside your orange book!). Be careful, it has to be exactly right, no capital letters or spaces!

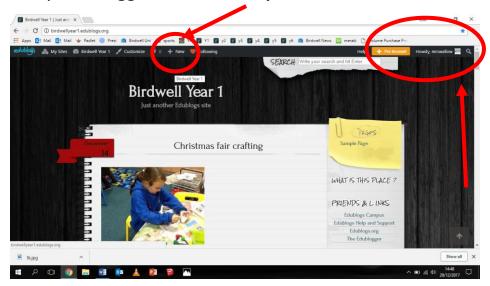


Remember. You will be logged on as a pupil. So, although you can write a post and publish it, it will not go live on the site until it is approved by a **teacher**.

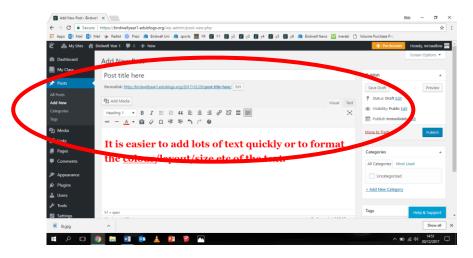
Adding a post:



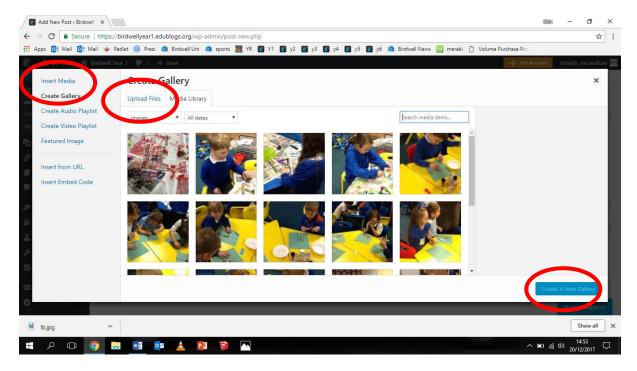
When you're logged in, click new post



1. Now give your new post a title and write in your message. If you are not adding a photograph of yourself, write your name otherwise we will not know who has posted the message!



2. If you would like to add a photo, click "Add Media." Use either "upload files" or create gallery to add photos. Depending on whether you are on a laptop, Android phone or iPhone will alter the next step. To either find the photo you wish to post or give permission for the app to access your photos/camera roll and click upload/insert into post.



You should now see your photograph added to the post.

3. When you have finished typing and the post is ready, click on the blue button on the right which will either say "submit for review" or publish. That's it! Your post will then go to the class teacher for review before being added to the blog

Important:

Please remember the blog is a public forum. We expect all our pupils to uphold the same standards of behaviour and kindness online as we do in school.

- Please be positive and use appropriate language
- Please use the blog for school related posts (we don't need to know Fortnite high scores or see your new jumper!)
- Please be careful when adding photographs that you do not accidentally include personal information and that you are dressed appropriately.
- NEVER include your name in a post that has a photo of you and don't use the name of your friends in comments of a photo of them.
- Finally, please remember that the school staff are still working full-time throughout this difficult situation. There may be delays in checking posts and updating comments as we will either be directly supervising children or carrying on with the thousands of other tasks that make up a teacher's day. Please be patient and use the blog in the spirit it is intended, to celebrate our pupils' achievements and maintain contact and unity in what is a uniquely challenging and difficult situation for us all.